

**Wasatch Peak Academy
Board of Directors Meeting
September 21, 2017**

Location: 414. N. Culter Dr.

North Salt Lake, UT 84054

In Attendance: Megan Triplett, Mark Clifford, Lani Rounds, Juan Arce-Larreta, Wendy Tibbitts

Others In Attendance: Natalie Newman, Amy Pilkington, Kim Dohrer, Ryan Arrington, Krystal Taylor



MINUTES

6:35 PM CALL TO ORDER and Pledge of Allegiance by Megan Triplett

PUBLIC COMMENT (Comments will be limited to three minutes each)

There was no public comment.

CONSENT ITEMS

- ❖ Approve August 17, 2017 Board Meeting Minutes

Lani Rounds made a motion to approve the August 17, 2017 Board Meeting Minutes. Wendy Tibbitts seconded the motion. Voting was unanimous and the motion passed.

REPORTS

- ❖ Directors Report

Amy Pilkington reviewed current school wide goals; Academic Rigor through data and measurable growth, Fiscal Stability and 21st century learners through technology. The school website is being updated over time.

- ❖ Budget Report

Mark Clifford reviewed the budget report, which is operating on track. He also discussed the PTIF account that funds will be transferred to.

BUSINESS ITEMS (To be Discussed and/or Voted On)

- ❖ Snow Removal

Juan Arce-Larreta made a motion to approve Lawn Butler as the vendor for snow removal, with a pay per push contract. Lani Rounds seconded the motion. Voting was unanimous and the motion passed.

❖ Compensation (401k Plans)

Wendy Tibbits made a motion to approve the 401K Compensation with a zero day waiting period, if possible- otherwise an approval of a 90 day waiting period. Lani Rounds seconded the motion. Voting was unanimous and the motion passed.

❖ Staff Handbook

Lani Rounds made a motion to approve the Staff Handbook. Mark Clifford seconded the motion. Voting was unanimous and the motion passed.

❖ Occupational Therapist Contract

Wendy Tibbits made a motion to approve Occupational Therapist Contract between WPA and Spectrum Academy. Lani Rounds seconded the motion. Voting was unanimous and the motion passed.

- ❖ Administration of Medication Policy
- ❖ Cash Handling Policy
- ❖ Human Sexuality Instruction Policy
- ❖ Procurement Policy
- ❖ Financial Reporting Policy
- ❖ Information Technology Security Policy

Juan Arce-Larreta made a motion to approve the above policies. Lani Rounds seconded the motion. Voting was unanimous and the motion passed.

❖ Purchasing Policy

Juan Arce-Larreta made a motion to approve the purchasing policy to remove the first bullet item referencing the first operating year, and the language in following points to remove subsequent years, and to remove the language indicating board approval for overnight PD . Lani Rounds seconded the motion. Voting was unanimous and the motion passed.

DISCUSSION ITEMS

- ❖ PTIF Account
- ❖ Calendaring

8:30 PM ADJORN

At 7:58 Lani Rounds made a motion to adjourn. Wendy Tibbits seconded the motion. Voting was unanimous and the motion passed.