

**Wasatch Peak Academy**  
**Board of Directors Meeting**  
**Monday, June 6<sup>th</sup>, 2016**  
Location: 290 N. Flint St.  
Kaysville UT, 84037



**In Attendance:** Dan Rip, John Murphy, Wendy Tibbitts, Megan Triplett, Roxey Catenzaro, Brooke Liljenquist

**Others in Attendance:** Emily Swan, Krystal Taylor, Kim Dohrer, Ryan Arrington

## **MINUTES**

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**2:42 PM CALL TO ORDER** and Pledge of Allegiance by Dan Rip

### **WORK SESSION**

The Board discussed retreat expectations including obtaining new board members, working relationships, review of Board goals, and communication guidelines.

### **CLOSED SESSION**

To discuss the character, professional competence, or physical or mental health of an individual.

*At 2:50 PM, Brooke Liljenquist made a motion to move into a closed session. John Murphy seconded the motion. Voting as follows: Dan Rip, Aye; John Murphy, Aye; Megan Triplett, Aye; Brooke Liljenquist, Aye; Wendy Tibbitts, Aye. Voting was unanimous and the motion passed.*

Roxey Catenzaro joined the meeting at 2:55 PM

*At 4:35 PM John Murphy made a motion to adjourn closed session. Brooke seconded the motion. Voting as follows: Dan Rip, Aye; John Murphy, Aye; Roxey Catenzaro, Aye; Megan Triplett, Aye; Brooke Liljenquist, Aye; Wendy Tibbitts, Aye. Voting was unanimous and the motion passed.*

Emily Swan and Ryan Arrington joined the meeting at 4:40 PM

### **REPORTS**

- ❖ Budget Report

Ryan Arrington reviewed the budget which is healthy and on track.

### **CONSENT ITEMS**

- ❖ Approve May, 23 2016 Board Meeting Minutes and Closed Session Affidavit

*Megan Triplett made a motion to approve the above consent items. Wendy Tibbitts seconded the motion. Voting was unanimous and the motion passed.*

### **BUSINESS ITEMS** (To be Discussed and/or Voted On)

- ❖ A-Plus Agreement

*John Murphy made a motion to approve the A-Plus Agreement. Brooke Liljenquist seconded the motion. Voting was unanimous and the motion passed.*

- ❖ Lawn Care

*Megan Triplett made a motion to approve a one-year contract with Lawn Butler, pending legal contract approval from Academica West. Brooke Liljenquist seconded the motion. Voting was unanimous and the motion passed.*

- ❖ Background Check Policy

*John Murphy made a motion to approve the Background Check Policy. Wendy Tibbitts seconded the motion. Voting was unanimous and the motion passed.*

- ❖ Administration of Medication Policy

*Wendy Tibbitts made a motion to approve the Administration of Medication Policy. Brooke Liljenquist seconded the motion. Voting was unanimous and the motion passed.*

- ❖ Budget Officer

*John Murphy made a motion to the Director as the Budget Officer. Megan Triplett seconded the motion. Voting was unanimous and the motion passed.*

- ❖ Audit Committee

*Megan Triplett made a motion to approve the Financial Coordinator and Board Chair as the Audit Committee. Brooke Liljenquist seconded the motion. Voting was*

*unanimous and the motion passed.*

❖ Eide Bailey Engagement Letter

*Megan Triplett made a motion to approve the Eide Bailey Engagement Letter. Roxey Catenzaro seconded the motion. Voting was unanimous and the motion passed.*

❖ Board Members, Terms, and Elected Offices

*Brooke Liljenquist made a motion to approve John Murphy for a 4-year term. Roxey Catenzaro seconded the motion. John Murphy abstained. The motion passed.*

*Brooke Liljenquist made a motion to approve Megan Triplett as Board Chair and John Murphy as acting Treasurer. Roxey Catenzaro seconded the motion. Voting was unanimous and the motion passed.*

❖ 2015/2016 Amended Budget

*Roxey Catenzaro made a motion to approve the 2015/2016 Amended Budget. Brooke Liljenquist seconded the motion. Voting was unanimous and the motion passed.*

❖ 2016/2017 Budget

*Roxey Catenzaro made a motion to approve the 2016/2017 Budget. Megan Triplett seconded the motion. Voting was unanimous and the motion passed.*

**CLOSED SESSION**

❖ To discuss the character, professional competence, or physical or mental health of an individual.

*At 5:38 PM, Wendy Tibbitts made a motion to move into a closed session. Brooke Liljenquist seconded the motion. Voting as follows: Dan Rip, Aye; John Murphy, Aye; Megan Triplett, Aye; Brooke Liljenquist, Aye; Wendy Tibbitts, Aye. Voting was unanimous and the motion passed.*

*At 5:56 PM, Megan Triplett made a motion to move into a closed session. Brooke Liljenquist seconded the motion. Voting as follows: Dan Rip, Aye; John Murphy, Aye; Megan Triplett, Aye; Brooke Liljenquist, Aye; Wendy Tibbitts, Aye. Voting was unanimous and the motion passed.*

**BUSINESS ITEMS** (To be Discussed and/or Voted On)

❖ Finalization of Principal Evaluation

*Brooke Liljenquist made a motion to approve the principal evaluation and bonus as*

*discussed in closed session. Roxey Catenzaro seconded the motion. Voting was unanimous and the motion passed.*

## **REPORTS**

### ❖ Director's Report

Emily Swan recapped her previous director's report, which covered curriculum, instruction, and accountability for the 2016/2017 school year.

## **DINNER**

## **DISCUSSION ITEMS**

### ❖ Calendaring

## **ADJOURN**

*At 6:58 PM, Brooke Liljenquist made a motion adjourn the Board Meeting. Roxey Catenzaro seconded the motion. Voting was unanimous and the motion passed.*

Wasatch Peak Academy  
Closed Session Affidavit  
Monday, June 6, 2016

Location: Wasatch Peak Academy - 414 N. Cutler Dr., North Salt Lake, UT 84054



Wasatch Peak Academy will provide a meaningful educational experience utilizing service-learning and Spanish emphasis instruction to inspire in students:

- ★ a genuine appreciation for community and country;
- ★ a willingness to embrace leadership opportunities;
  - ★ a perpetual enthusiasm for learning; and
  - ★ a standard of individual academic excellence.

**AFFIDAVIT**

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Affidavit from Daniel Rip stating that this Closed Session was to discuss and individual's character, professional competence, or physical or mental health.

A handwritten signature in black ink, appearing to read "Daniel Rip", written over a horizontal line.

Daniel Rip - WPA Board President

A handwritten date "6/6/16" in black ink, written over a horizontal line.

Date